A close up of a logo

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**RISK ASSESSMENT TOOL FOR RECOGNITION ARRANGEMENTS**

To be completed by the Lead Proposer from the School or International Office, in liaison with the Head of Collaborative Programmes and consultation with the DPVC International and External Affairs (for new International arrangements).

This Risk Assessment Tool is designed to assist with assessing the level of risk associated with the proposed new Recognition arrangement with an organisation. The score and level of risk indicated as well as explanatory notes will be used in conjunction with the Recognition Proposal (normally completed by the proposing School) to inform decisions made by the Academic Standards and Quality Enhancement Committee (ASQEC) about whether a Recognition arrangement should be approved.

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| **DETAILS OF THE RECOGNITION ORGANISATION** | |
| **Name of Proposed Recognition Organisation:** |  |
| **Programme Title/s and Award/s:** |  |
| **Organisation’s Key Contact for Recognition proposal:** |  |
| **UW Lead Proposer for Recognition proposal (in School or International Office)** |  |
| **Head of Collaborative Programmes** |  |
| **DPVC International and External Affairs** |  |

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| Risk Assessment of Recognition Organisation | | | | |
|  |  | |  | **Additional information**  For area(s) identified as 3, provide any additional evidence that will need to be taken into account |
| 1 | Type of Partnership | | Choose an item | Mapping required for advanced standing |
| 2 | Location of recognition organisation | | Choose an item | State location. For overseas organisations clarify whether HE system is similar or very different to UK. |
| 3 | Language of delivery and students’ language | | Choose an item |  |
| 4 | Status of organisation | | Choose an item | Private providers may not, in themselves be a higher risk, but there may be a greater range of risks involved, especially in relation to new ‘start-ups’ or providers who lack a track record in HE delivery (and therefore lack any auditable student outcomes metrics).  For overseas organisations clarify their legal status in their own country and any legal requirements of the country needed to enter UK arrangement (i.e. government or Ministerial registrations) |
| 5 | Organisation’s experience of collaboration with UK/non-UK HEIs | | Choose an item | List names of current UK HEIs (or others) and identify those most relevant to this arrangement (e.g. subject, similar collaborative arrangement). |
| 6 | Organisation’s expertise in subject | | Choose an item | Levels of programmes offered by organisation. For overseas, clarify equivalence with UK HE levels. |
| 7 | Highest FHEQ level delivered by the organisation | | Choose an item |  |
| 8 | Regulatory Oversight for HE | | Choose an item |  |
| 9 | Quality Assurance Systems | | Choose an item |  |
| 10 | Quality Concerns | | Choose an item |  |
| 11 | Organisational Resources | | Choose an item |  |
| 12 | University expertise in the subject | | Choose an item |  |
| 13 | Host School’s experience of collaboration | | Choose an item |  |
| 14 | Tier 4 Student Recruitment | | Choose an item |  |
| 15 | Reputational Benefit | | Choose an item |  |
| TOTAL RISK SCORE | |  | **OVERALL RISK RATING** | Choose an item. |
| Lowest/Highest scores possible | | | | |
| Lowest risk score possible = 13 | | | **Highest risk score possible = 45** | |

**Additional information:**

**Visits to the** **organisation**

Has a visit to the organisation taken place during the development phase of this arrangement?

Yes ☐ No ☐

If yes, provide further detail on who undertook the visit and considerations given to suitability of resources

*Enter text.*

**On the basis of the risk assessment what, if any, additional factors or processes for mitigating the risk associated with this proposal have been taken into account?**

*Enter text.*

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| **Risk assessment completed by** |  |  |
| **Name:** | **Role:** | **Date:** |
|  |  |  |