

**Policy statement regarding the relationship between  
HND/FD Awards and BA/BSc (Hons) Programmes**

**1 Preamble**

- 1.1 Following prior discussions at the Board of Undergraduate Studies, a paper setting out a policy position on the relationship between HND/FD and BA/BSc (Hons) programmes was considered by the Academic Quality and Standards Committee and agreed as stated below. This has been prepared to establish clear principles for programme design and for student progression from intermediate awards to 'top-up' honours.

**2 Policy**

- 2.1. The University takes the view that HND, FD and BA/BSc (Hons) courses are different in nature, purpose and target market and as such must each have a programme specification setting out the unique aims, learning outcomes, learning, teaching and assessment strategies and modular structure for the award.
- 2.2 Normally the entry requirements for a HND/FD will be based on a tariff score derived from at least 1 A level or equivalent, while BA/BSc programmes will be based on a tariff score and requirement for at least 2 A levels or equivalent.
- 2.3 Modules may be shared between HND or FD and BA/BSc (Hons courses) to a maximum of 60 credits at level 4 and 120 credits at level 5. Sharing of modules at level 4 of more than 60 credits would require the entry requirements for the HND/FD and BA/BSc to be equivalent.
- 2.4 A student who successfully completes a HND or FD where the majority of modules at level 5 are shared with a related BA/BSc, will be eligible to progress to the final year of the Honours degree programme; no requirement relating to performance above threshold level will be required.
- 2.5 Students entering a 'top-up' BA/BSc (Hons) programme or direct to the final year (level 6) of a BA/BSc programme, will have the honours classification calculated on the basis of the level 6 module grades only.

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