

## Programme Specification for MRes in Archaeology

<b>This document applies to Academic Year 2018/19 onwards</b>
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<b>1.</b>	<b>Awarding institution/body</b>	University of Worcester
<b>2.</b>	<b>Teaching institution</b>	University of Worcester
<b>3.</b>	<b>Programme accredited by</b>	N/A
<b>4.</b>	<b>Final award</b>	MRes
<b>5.</b>	<b>Programme title</b>	MRes Archaeology
<b>6.</b>	<b>Pathways available</b>	N/A
<b>7.</b>	<b>Mode and/or site of delivery</b>	Taught and Research at the University of Worcester
<b>8.</b>	<b>Mode of attendance</b>	Full time and part time
<b>9.</b>	<b>UCAS Code</b>	N/A
<b>10.</b>	<b>Subject Benchmark statement and/or professional body statement</b>	N/A
<b>11.</b>	<b>Date of Programme Specification preparation/ revision</b>	February 2013, August 2014 (Regulations amended), July 2016 regulations amended (Section 20), Section 21 updated, Section 14 amendment to MRes thesis July 2017, August 2017 - AQU amendments, August 2018 – AQU amendments.

### 12. Educational aims of the programme

Masters by Research programmes provide an opportunity for students to gain a qualification involving intensive research without the commitment of spending 3-4 years as in a PhD programme. The gaining of a Masters qualification is increasingly regarded as way of distinguishing a graduate from others who may hold a BA or BSc. The Institute of Science and Environment's educational and research expertise within Archaeology extends across ancient Britain and Europe from Mesolithic through to the Iron Age and Roman periods. In addition, this expertise extends across specialist themes in landscape studies, artefact and material culture studies, anthropological and other theoretical approaches to interpretation, and heritage management.

Archaeology and Heritage management is a core area of local, regional and national scholarly strategies, feeding into legislative conservation frameworks and economic development.

The specific educational aims of the course are to enable postgraduate students to:

- Prepare for doctoral level study
- Engage in a career in archaeological research at the consultancy or heritage management level
- Meet the global need for highly trained individuals who can make informed decisions on future research directions
- Think for themselves in the development of a critical approach to the analysis of data and interpretation of published research.

### 13. Intended learning outcomes and learning, teaching and assessment methods

<p><b>Knowledge and understanding:</b></p> <ol style="list-style-type: none"> <li>1. Employ archaeological research techniques and procedures, including the collection, processing, analysis and interpretation of archaeologically gathered data.</li> <li>2. Reflect critically on the nature of archaeological research.</li> <li>3. Develop and acquire knowledge of current research in Archaeology.</li> </ol>	<p><b>Examples of learning, teaching and assessment methods used:</b></p> <p>These skills are developed through ARCH4004, Research Methods in Archaeology, and the thesis preparation module ARCH4010. They are then utilised in ARCH4015, the MRes Thesis.</p>
<p><b>Cognitive and intellectual skills:</b></p> <ol style="list-style-type: none"> <li>4. Reflect on current theories of British Archaeological Interpretation.</li> </ol>	<p><b>Examples of learning, teaching and assessment methods used:</b></p> <p>Intellectual skills are developed through the teaching and learning programme outlined above.</p> <p>Assessment of thinking skills is achieved through coursework, the individual research project, and practical assignments.</p>
<p><b>Practical skills relevant to employment:</b></p> <ol style="list-style-type: none"> <li>5. Develop further skills and critical knowledge of data recording techniques relevant for archaeological investigation.</li> <li>6. Use and critically evaluate archaeological techniques such as artefact handling, field survey and recording, and landscape observation.</li> <li>7. Develop skills in preparing and presenting archaeological data, such as in a data structure report.</li> </ol>	<p><b>Examples of learning, teaching and assessment methods used:</b></p> <p>These skills will be developed during the ARCH4004 Research Methods in Archaeology Module, assessed through small project development. Further specific skills will be developed during the ARCH4010 module, as appropriate. Final assessment of these skills will be achieved during the MRES dissertation, as appropriate.</p>
<p><b>Transferable/key skills:</b></p> <ol style="list-style-type: none"> <li>8. Develop further skills in problem based learning in research design and project management of archaeological research.</li> <li>9. Apply experience in program design and project management to proposing conducting and writing up archaeological research in a variety of forms, including work-based interpretative reports and/or an extended dissertation.</li> </ol>	<p><b>Examples of learning, teaching and assessment methods used:</b></p> <p>These skills will be developed during the ARCH4004 Research Methods in Archaeology module, in particular, during the development of the assessed project.</p>

### 14. Assessment Strategy

The Assessment strategy has been designed to provide students with a variety of challenges appropriate for Master's level modules. The range of assessments specified in the module

outlines have been developed in order to support the pedagogical and research approaches employed and which are appropriate for the nature of the subject disciplines covered.

In line with the University of Worcester Assessment Policy, assessments for the individual modules have been designed to enable students to demonstrate that they have successfully met the learning outcomes. These are specified in each assignment brief along with any assessment criteria. Students are also supported through the use of the [University of Worcester grade descriptors](#). These are customised in module and provided in the module outlines.

The assessment strategy is designed to provide students with the knowledge and skills that are required to work in Archaeology.

### Taught Modules

The course will incorporate a range of assessment items - the mapping of assessment strategies to individual modules is included in the course handbook. Broadly speaking, the course structure of 3 20-credit modules plus a 120-credit Thesis provides a sound background in Archaeology. Research skills will be developed through the taught modules from generic research skills in RTP 401, to more specific Archaeological research skills in ARCH4004 to very specific preparation for the MRes thesis in ARCH4015.

During module RTP401 the student will prepare their research proposal for the thesis. This proposal will form the assessment for the module along with a short presentation on research. ARCH4004 is assessed by the collection, analysis and presentation by poster of an agreed set of data, which prepare the student for recording work effectively during the thesis. ARCH4010 Research Thesis Preparation is assessed by means of an initial PDP assessment and action plan to address any specific issues required before moving onto the thesis, a completed action plan giving evidence how specific issues have been addressed and a 30 minute presentation on the intended project which will include scheduling and information on intended methods.

### ARCH4015 Thesis

The ARCH4015 Thesis module has a substantial research component (120 credits) assessed by means of a significant piece of writing in the form of a Thesis. This enables the student to demonstrate initiative and creativity in formulating and carrying out a research project. In order to progress from the taught element of the programme to the thesis stage the student must pass all three taught modules (see below). The thesis is designed to give practical experience of laboratory-based research and provide the opportunity to develop a wide range of skills.

The thesis will be submitted to an examination team comprising two internal examiners.

## **15. Programme structures and requirements**

### **Award Map**

The Programme consists of:

- 60 credits at Level 7 (PG Cert Research Methods in Archaeology) plus
- 120 credit thesis at Level 7 (MRes Archaeology)

*A student can only progress to the MRes Thesis if the taught modules for the PG Cert have been passed.*

## Taught modules at Level 7

Module code	Module title	Credit value
RTP401	Developing and Managing your Research	20
ARCH4004	Research Methods in Archaeology	20
ARCH4010	Research Thesis Preparation	20
ARCH4015	MRes Thesis	120

### 16. QAA and Professional Academic Standards and Quality

In absence of a QAA benchmarking statement for taught masters provision in Archaeology, qualifications are based on the generic descriptors published in *The framework for higher education qualifications in England, Wales and Northern Ireland (FHEQ)* Masters (level 7) provision, as well as in the [QAA Guidance on Masters Degree Courses](#). In addition, reference has been made to the guidelines for professional development and best practice published by the Institute of Archaeologists, and the [National Occupational Standards of Archaeological Practice \(TORC\)](#).

### 17. Support for students

The following activities and documents have been put in place to provide support for Masters students at the Institute of Science and the Environment:

- Induction programme including inputs from Student Services and International Office
- Course Handbook and module outlines
- Support from Library and ICT staff during induction and through Information Desk and Study Guides
- Representation on Course Committee to address course-wide issues
- Each student is allocated an Academic Tutor to provide support for learning.
- Registry provides student-specific information, including module results, on the SOLE page of the University website
- A range of support services including the accommodation office through Student Services, special events for international students co-ordinated by International Office
- English language support provision (where necessary, as in case of International students)
- The Disability and Dyslexia service offer a range of support and advice for students with particular needs.

In addition to the above, on acceptance, students are assigned a supervisor (Director of Studies) for the thesis stage of the programme, who has expertise in their specialist area of Archaeology. The supervisor provides advice and undertakes regular progress reviews during the thesis stage of the programme. Written records are normally kept for all meetings.

### 18. Admissions

#### Admissions Policy

The University aims to be accessible; it is committed to widening participation and encouraging diversity in the student population. The Institute of Science and the Environment works closely with central student support services, including the Research School, the Disability and Dyslexia Service and the International Office, to support students

from a variety of backgrounds. We actively encourage and welcome people from the widest range of economic and cultural backgrounds.

Admission to the course is in Semester 1 only of the academic year.

See [Admissions Policy](#) for further details.

### **Entry requirements**

Applicants are normally expected to:

- (a) Have a First or Second Class Honours (2:1) Degree or equivalent award in an appropriate discipline  
*or*
- (b) Have appropriate research or professional experience which has resulted in appropriate evidence of achievement. For example experience in a research environment such as private consultancy firm, heritage organisation or public history and archaeology service.

International applicants will also be required to demonstrate that they have the appropriate level of written and spoken English (normally IELTS score of 6.5 with a minimum score of 6 in written English). Entry qualifications for international students are guided by the National Academic Recognition Information Centre's (NARIC) advice on international qualifications.

### **Recognition of Prior Learning**

Students with relevant previous study at postgraduate level or with extensive experience may be considered eligible for recognition of prior learning. Please contact the Research School for further information or guidance on 01905 855214.

Further information on Recognition of Prior Learning can be found at <http://www.worcester.ac.uk/registryservices/941.htm>

### **Admissions procedures**

All applications are submitted to the Research School and passed to the relevant Programme Leader for consideration. In the application form applicants are required to outline a research proposal for their intended thesis. If the application has potential, an interview is scheduled by a panel comprising at least two members of academic staff. Completion of an interview checklist allows for a thorough rigorous evaluation of the candidate's strengths at interview. It also means that details about the offer conditions are passed back to the Research School, enabling a comprehensive offer letter and contract to be produced.

Applications from those with international qualifications are checked by the Research School Manager against NARIC and copies of all certificates are required before an unconditional offer is made to the student. All international applicants are checked for their competency in English language by the Language Unit. When it is felt that the applicant does not possess the appropriate level of English language, an in house English language course may be recommended before the student embarks on their RDP. Information about all offers made to international students is passed back to the relevant personnel in Student Services who can provide the student with additional support and guidance (for example, to obtain a visa, accommodation etc).

The selection and admission processes outlined above ensure that only appropriately qualified students are admitted to an MRes and that the student can be satisfactorily supported in their research.

### **Admissions/selection criteria**

An offer of a place on an MRes in Archaeology will be made when the following conditions are satisfied:

- Applicant meets the specified entry requirements.
- The Institute has the supervisory capacity and expertise to support the research project outlined in the application form
- The proposal outlined has the potential to become a viable research project at Masters level.

### **19. Methods for evaluating and improving the quality and standards of teaching and learning**

Mechanisms for review and evaluation of teaching, learning, assessment, the curriculum and outcome standards, include:

- Module feedback
- Annual Course Evaluation Report completed by course manager
- Periodic Review including external scrutiny
- External Examiners reports
- Academic staff annual appraisal
- Feedback from workplace mentors (where applicable)

Committees with responsibility for monitoring and evaluating quality and standards:

- Institute of Science and the Environment Quality Committee
- Archaeology and Heritage Course Team
- Academic Standards and Quality Enhancement Committee (ASQEC)
- Ethics Committee
- Learning Teaching and Student Experience Committee
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Mechanisms for gaining student feedback on the quality of teaching and their learning experience:

- Module feedback questionnaires
- Student representative participation in Archaeology and Heritage Course Management committees
- Meetings with Academic Tutor
- Meetings with work placement mentors, if necessary.

### **20. Regulation of assessment**

The course operates under the University's Taught Courses Regulatory Framework

#### **Requirements to pass modules**

- Modules are assessed using a variety of assessment activities which are detailed in the module specifications.
- The minimum pass mark is D- for each module.
- Students are required to submit all items of assessment in order to pass a module, and in some modules, a pass mark in each item of assessment may be required.

- Full details of the assessment requirements for a module, including the assessment criteria, are published in the module outline.
- Students are required to pass the three taught modules (RTP401, ARCH4004 and ARCH4010) in order to progress to the thesis stage of the programme (ARCH4015)

#### **Submission of assessment items**

- Students who submit course work late but within 5 days of the due date will have work marked, but the grade will be capped at D- unless an application for mitigating circumstances is accepted.
- Students who submit work later than 5 days but within 14 days of the due date will not have work marked unless they have submitted a valid claim of mitigating circumstances.

#### **Retrieval of failure**

- Students are entitled to resit failed assessment items for any module that is awarded a fail grade.
- Reassessment items that are passed are capped at D-.
- If a student is unsuccessful in the reassessment, they have the right to retake the module (or, in some circumstances, take an alternative module); the module grade for a re-taken module is capped at D-.
- A student who fails 60 credits or more after exhausting all reassessment opportunities may be required to withdraw from the University.
- A student will be notified of the reassessment opportunities in the results notification issued via the secure student portal (SOLE). It is the student's responsibility to be aware of and comply with any reassessments.

#### **Requirements for Awards**

<b>Award</b>	<b>Requirement</b>
PG Cert Research Methods in Archaeology	Passed a minimum of 60 credits at level 7, as specified on the award map
Masters (MRes) in Archaeology	Passed a minimum of 180 credits at level 7 including 120 credits for the Research Project module, as specified on the award map

PG Cert is unclassified. The award of Masters (MRes) may be made with Pass, Merit or Distinction.

#### **21. Indicators of quality and standards**

Publications from members of staff in the University are made available via a research repository called WRAP (Worcester Research and Publications). ISE has a significant proportion of these publications. The Archaeology and Heritage contributions include International as well as National level, peer reviewed submissions.

#### **22. Graduate destinations, employability and links with employers**

##### **Graduate destinations**

- The MRes in Archaeology will provide training and competitive edge within the archaeology, heritage and private consultancy sectors. This includes an array of governmental bodies from the local level through national quangos.

- The MRes in Archaeology will also provide a stepping stone to further post-graduate training.

#### **Student employability**

- The Archaeology programme at the University of Worcester combines a strong theoretical focus with a core of technical competencies, providing students with the opportunity to develop as effective, reflective professionals. Archaeologists wishing to pursue and develop a career as a professional in an increasing atmosphere of competition and specialisation. Successful students of this degree should be able to not only conduct competent research, but will also have developed an attitude towards the overall project commensurate with independent research, but also in the managing of large research projects, including collaboration and management.

**Please note:** This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided. More detailed information on the learning outcomes, content and teaching, learning and assessment methods of each module can be found in associated course documentation e.g. course handbooks, module outlines and module specifications,