

Student employability timeline

Year 1

September/October	<ul style="list-style-type: none">○ Take a look at myCareer and set your preferences○ Complete CV Builder and create a CV○ Find part time work○ Make a careers appointment if need help finding job○ Join clubs & societies
November	<ul style="list-style-type: none">○ Start volunteering○ Sign up for The Worcester Award○ Talk to tutor about future plans○ Research career interests
December	<ul style="list-style-type: none">○ Consider summer plans & apply for summer camps/internships
March	<ul style="list-style-type: none">○ Apply for leadership posts in clubs/societies○ Apply to be a course/school rep
May	<ul style="list-style-type: none">○ Create a LinkedIn profile
Summer	<ul style="list-style-type: none">○ Work experience/volunteering

Year 2

September/October	<ul style="list-style-type: none">○ Make a careers appointment to discuss your plans○ Complete the Career Development Planner○ Apply for internships/placements for next year○ Attend Careers Events
November	<ul style="list-style-type: none">○ Progress to Silver/Gold/Platinum Worcester Award○ Attend Careers workshops & events
December	<ul style="list-style-type: none">○ Look out for vacation research positions
March	<ul style="list-style-type: none">○ Attend careers workshops○ Update CV
May	<ul style="list-style-type: none">○ Use LinkedIn to network with employers
Summer	<ul style="list-style-type: none">○ Work experience/volunteering○ Research potential employers

Year 3

September/October	<ul style="list-style-type: none">○ Update CV/LinkedIn profile○ Update your myCareer preferences and job alerts○ Book Careers Appointment to check plans/applications○ Apply graduate schemes/postgraduate study
October	<ul style="list-style-type: none">○ Practice your interview skills through Shortlist.me○ Attend careers workshops e.g., Assessment Centres, Interviews
November	<ul style="list-style-type: none">○ Progress to Silver/Gold/Platinum Worcester Award○ Use LinkedIn to network with employers
March	<ul style="list-style-type: none">○ Apply for jobs with smaller companies and in public/third sector
June	<ul style="list-style-type: none">○ Finals, register as a graduate on myCareer
Ongoing	<ul style="list-style-type: none">○ Continue to use Careers & Employability for support & keep in touch for the Graduate Outcomes survey.
