**Personal Academic Tutoring (PAT) Record for IWCF**

The purpose of this online form is to provide a ‘live’ running record of your Personal Academic Tutoring support which will inform the writing of references when you have completed your studies.

This ‘live’ documents means that both tutor and student can access the document online at any time and update it.

**It is an expectation that tutees make contact with their PAT at least twice a year.**

**The last box must be completed at the end of the course.**

**Name of student**: **Name of Personal Academic Tutor**: Angela Hodgkins

**Please highlight**: Full time/ part time/ 1st year/ 2nd year student

**Record of meeting** (please colour code text with each update): September 2018

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| INITIAL CONTACT |
| *What are your career aspirations?* |
| *What do you hope to gain from studying this course?* |
| *How can your tutor best support you in your studies?* |
| *A summary of your experience to date:* |

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| ACADEMIC PROGRESS |
| *Areas that you wish to discuss/ gain feedback from your PAT?**What comments have you received from your formative tasks/ previous assessments (strengths/ areas for development)?*  |
| *Summary of progress in modules/ independent study:* |

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| PRACTICE BASED LEARNING (PBL) |
| *Details of PBL (type of setting/ age range/ your role/voluntary or full time/ part time employed):*  |
| *What comments have you received from your placement reports/appraisals?*  |
| *Summary of progress:*  |

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| PROFESSIONAL DEVELOPMENT AND EMPLOYABILITY |
| *Record your Continuing Professional Development here* *(including conference / workshop attendance/ Worcester Award, additional roles e.g. StAR)* |
| Date | CPD Title |
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| ACTIONS/ AREAS FOR DEVELOPMENT |
| *Date of review (please colour code)* | Student/ Tutor identified actions | Signposting/Support |
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*Additional rows can be added/ boxes can be extended if necessary.*

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| Final PAT meeting (must be completed) |
| Date and type (online/F2F/telephone/email) |  |
| What are your plans following completion of the IWCF? |
| Discussion on Graduate Employment opportunities/ next steps (may include signposting to services available/ further study). |