

Registry Services Briefing Note: RS/15/01

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Timetabling

Changing the way we produce your timetable from 2016-17

What is Student Led Timetabling ?

Student-Led timetabling is a timetabling approach where students select the modules (subject to the rules defined in the approved programme specification) they wish to study and the University schedules these choices with the intention of producing a clash-free timetable prior to the start of the next academic year. There would be no cap on the number of students who can take a module.

Why are we moving to this new approach for continuing students (i.e. 2nd & 3rd years) ?

The decision has been made to move to this approach broadly based around student and staff feedback received via the National Student Survey and internal University evaluation and survey mechanisms. In response to student feedback, the University wishes to improve the experience for students when they select their modules.

Who have we consulted with leading up to the implementation ?

As part of the implementation the University has consulted with staff, students and the Students' Union over the past two years. This meeting today is the first in a series of StAR's forums where we will be talking to you and seeking your feedback on the process over the next 12 months.

Where can I find more information on this new approach ?

A series of FAQs on Student-Led timetabling are available on the Registry Services website: [University of Worcester - Registry Services - Timetabling](#), which gives you more detail and answers questions that were raised during the initial consultation exercise, such as: lunch breaks, travel times, childcare responsibilities and part time work.

What are the University Timetabling Principles ?

To support the implementation the University has developed a series of student, staff and organisational timetabling principles that we aim to adopt as part of the timetable preparation.

From a student perspective, this includes principles that cover student experience, student choice and student constraints (for example – one day a week free of teaching, no more than 2 evening modules per week and no more than 7 hours teaching in any one day).

What are the key student related timelines?

The summary table below shows the draft key student related timelines that are being adopted for this year's implementation.

| Action | Date |
|---|---|
| Promotion of Student Led via Online Student Registration | August – September 2015 |
| L5 & L6 module selections | Mon 25 th Jan – Sun 7 th Feb 2016 |
| L5 & L6 timetables available on SOLE (no rooms) and module change requests opened | w/c Mon 4 th July 2016 |
| Online student registration available | w/c Mon 1 st August 2016 |
| Latest date for publication of non-UG timetables (with rooms) | Friday 5 th August 2016 |
| Latest date for availability of all UG timetables (with rooms) | Monday 19 th September 2016 |

E.V.M
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